

## Special Issue Guidelines – ICCBM13 Special Issue

1. Special issues will be *virtual* in nature and designated with a special cover on the Journal website linked to a table of contents containing all papers in the special issue.
2. All regular ACS/*Crystal Growth & Design* Author Guidelines ([http://pubs.acs.org/paragonplus/submission/cgdefu/cgdefu\\_authguide.pdf](http://pubs.acs.org/paragonplus/submission/cgdefu/cgdefu_authguide.pdf)) should be followed, along with the following additional guidelines typical for any such special issue.
3. All new manuscripts must be submitted online via the ACS Paragon Plus Environment (<https://acs.manuscriptcentral.com/acs-cg>).
4. Upon submission of the new manuscript, authors should state (in the cover letter) to which special issue the manuscript is intended. Also, located on the “Submit a Manuscript” page is a question which allows the author to directly select the special issue of choice.
5. The new manuscript will undergo the normal review process of *Crystal Growth & Design*. New manuscripts are sent to the pre-determined Guest Editor(s) for referee/reviewer selection. A minimum of two peer reviews is collected before a manuscript is revised, accepted and/or rejected. Typically, the Guest Editor(s) makes the initial decision for all special issue papers, but the final decision to publish the work is ultimately reserved for the current Editor-In-Chief, Dr. Robin D. Rogers.
6. The Guest Editor(s) are asked to write a *Perspective* to accompany the special issue which will provide a critical analysis of the papers within the special issue (citing to each) and the general status of this particular field or on the relationship of this group of papers to the field in general.
7. Special issue title and cover art are selected for the issue.
8. Any questions regarding the manuscript at any point of processing should be directed to the EIC’s assistant (Mihaela Gurau, [crystal4@crystal.acs.org](mailto:crystal4@crystal.acs.org)).
9. The release to the web site of a special issue is based on the availability of the Guest Editor’s *Perspective* and a sufficient number of accepted papers. Guest Editors in consultation with the Editor-in-Chief will finalize the special issue after which no additional papers will be accepted.
10. The papers themselves will be published in the normal production schedule and paginated when the proofs are approved by the author and the regular issue is finalized. Special issue papers are distinguished from regular papers in pdf using a header box.